

Home Educators for Excellence  
Agreement For Membership  
2009-2010

A. Membership Requirements

Space in the co-op is limited, and membership is subject to certain conditions. Each family is required to pay a non-refundable annual membership fee to Home Educators for Excellence (used to help pay for the church space, speakers, supplies, administrative and communication expenses such as the website, copying costs, parties, etc), membership fee is refundable only if membership is not granted. Each family is also required to complete a registration form, agreement for membership, legal waiver, and medical information form. Persons may be admitted to the co-op and enroll in classes only if space is available and the above are received. **Initial:** \_\_\_\_\_

B. Conduct and Participation

Parents are expected to:

- Arrive on time
- Remain on the premises or sign a temporary guardianship form if off premises
- Be respectful, sensitive and supportive of each other
- Participate in the co-op's activities, including the orientation meeting, fundraisers and day-to-day operations
- Perform each task for which you volunteered or were assigned to the best of your ability
- Avoid hurtful, objectionable or controversial subjects
- Maintain a working email address and phone number and promptly notify the leadership team of any changes
- Within 30 days, pay for any damage to the church or other property caused by the parent or his or her child
- Ensure that their children follow the rules below

Children are expected to:

- Arrive on time to each class
- Remain seated during class
- Show respect to all persons and property
- Participate in class with a cooperative and respectful attitude
- Follow directions promptly and cheerfully
- Keep hands, feet and objects to yourself
- Walk when inside the building and use a quiet voice
- Raise your hand and wait to be recognized before speaking in class
- Stay with your class unless permission is given to be excused
- Bring the necessary supplies to class
- Wear clothing and shoes appropriate for the weather and the type of class
- Complete assigned homework

**Initial:** \_\_\_\_\_

C. Conflict Resolution

If a conflict should arise between members, the first step is for those involved to try to resolve the issue. If this does not result in an acceptable solution, the leadership team will then hear the case and decide a course of action.

Participation in the co-op and tutoring services is considered a privilege, not a right. Failure to follow the above rules may result in expulsion from the co-op and classes and no refund will be issued. **Initial:** \_\_\_\_\_

**I have read and fully understand this document, and I have signed it voluntarily.**

Signature of parent/guardian	print name of parent/guardian	date
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